

Bhavan's Vivekananda College  
of Science, Humanities & Commerce  
Re-Accredited with 'A' Grade by NAAC  
Autonomous College Affiliated to Osmania University  
Sainikpuri, Secunderabad - 500094  
Ph.: 040-27111611, 27115878

**Instructions for Students: UG Semester End Examinations**  
**for Semester I, III, and V**  
**Academic Year 2024-25 - October, 2024**

**Note: Do not indulge in any malpractice activities.**

**Students are not allowed to enter the examination hall after the commencement of examination**

***All students are required to follow the instructions outlined below:***

**Before the Exam:**

- ✓ Download your hall ticket and carry your hall ticket for all the examinations.
- ✓ Carefully check your exam timetable and seating plan (block and room assignment) to ensure you are seated accordingly.
- ✓ Always carry your Identity Card and hall ticket during the exam and present it for verification if requested.
- ✓ Bring the necessary stationery (pens, pencils, calculators, etc.) to the exam.
- ✓ Be punctual. Late entry is allowed only within the first 5 minutes and only in unavoidable or emergency situations.
- ✓ Arrive on campus at least 30 minutes before the exam begins.
- ✓ Electronic gadgets are strictly prohibited inside the exam hall.
- ✓ After the first bell, students are not permitted to stand outside the exam hall.
- ✓ Ensure you are not carrying any unauthorized materials (books, handouts, notes, etc.). Possession of such materials will be treated as an attempt to use unfair means and will lead to disciplinary action.
- ✓ Only two gates will be open during the examination:
  - Gate I (Main Gate) for pedestrians
  - Gate II (MBA Gate) for students arriving by vehicle

*Ramana*

Controller of Examinations  
Bhavan's Vivekananda College  
of Science, Humanities & Commerce  
Autonomous, Accredited with 'A' Grade by NAAC  
Sainikpuri, Secunderabad

*Dr. GSVRK CHAUDARY*

Dr. GSVRK CHAUDARY  
Principal  
BHAVAN'S VIVEKANANDA COLLEGE  
SCIENCE, HUMANITIES & COMMERCE  
Sainikpuri-500094,  
Medchal District, Telangana State.

**In the Exam Hall:**

- ✓ Be seated at your assigned place in the exam hall at least 10 minutes before the exam starts.
- ✓ Wear your ID card, Hall ticket on the desk for invigilator verification.
- ✓ Borrowing of calculators or any other materials from fellow students is strictly prohibited.
- ✓ Students may not leave the exam hall until the final 15 minutes of the examination.

**After the Exam:**

- ✓ Hand over your answer sheet to the invigilator(s). In case if you leave after 30 minutes of the examination hand over both question paper and answer sheet to the invigilator. If you leave the hall after 1 hour 30 minutes you should submit the answer script only.
- ✓ Students are encouraged to leave the exam premises immediately after the exam concludes.

**Best of luck to all students!**

*Ramana*  
15/10/24.  
**Controller of Examinations**

*[Signature]*  
15/10/24  
**Principal**